

**CRDF GLOBAL
REQUEST FOR PROPOSAL**

Deadline: October 17, 2025

Summary:

CRDF Global is seeking a Chemical Threat Preparedness Subject Matter Expert (SME) to support design and delivery of a three-day workshop in Rabat, Morocco, on December 9–11, 2025. The training will convene representatives from the Directorate General of Civil Protection (DGCP), the Directorate General of National Security (DGSN), and other relevant agencies to strengthen national preparedness and interagency coordination for chemical incident response. The SME will support participants in identifying vulnerabilities, aligning response protocols with international standards tailored to Morocco's World Cup 2030 readiness context.

Scope:

CRDF Global seeks a subject matter expert (SME) with demonstrated experience in chemical threat preparedness, emergency response training, and interagency coordination. The selected SME will support the Pacific Northwest National Laboratory (PNNL), which will serve as the lead technical implementer for this activity. Working under PNNL's technical direction, the supporting SME will contribute to the design and delivery of the three-day, in-person advanced workshop titled *"Improving Morocco's Preparedness Against Chemical Threats (IMPACT)"* in Rabat, Morocco, on December 9–11, 2025.

The training will equip participants from DGCP, DGSN, and other chemical response-related agencies with the tools and frameworks necessary to prevent, detect, and respond to potential chemical incidents, particularly in the context of Morocco's preparations for hosting the 2030 FIFA World Cup. The supporting SME will collaborate closely with PNNL, CRDF Global, the U.S. Department of State, and Moroccan institutional counterparts to customize the workshop content and ensure alignment with national emergency frameworks and international best practices. The workshop will include lectures, scenario-based exercises, and a tabletop simulation focused on chemical detection, containment, and mitigation.

Tasks and Deliverables:

The contractor will be responsible for completing the below general tasks outlined for each workshop with additional details added based on the specific scope of the workshop:

Task One: Contributing to Workshop Agenda Development

The contractor will participate in a kick-off meeting with CRDF Global and PNNL. This meeting will familiarize all parties with the project objectives and provide a forum for Q&A and coordination among implementers.

Following the meeting, the contractor will contribute to the refinement of the draft workshop agenda prepared by PNNL, providing input on session sequencing, content focus, and exercise design. The SME's recommendations will ensure that the agenda aligns with the workshop's overarching goals of strengthening national readiness and interagency coordination for chemical incident response.

Task One Deliverables:

- Provide written input and recommendations to the draft workshop agenda.

Task Two: Contributing to Development of Workshop Materials

The contractor will collaborate with PNNL and CRDF Global in the development of workshop materials. The supporting SME will develop and deliver up to two presentations aligned with the workshop's objectives and themes. These presentations may address topics such as chemical threat preparedness, interagency coordination, laboratory response protocols, or event-specific security considerations in support of Morocco's preparations for the 2030 FIFA World Cup. The SME's contributions will complement the broader workshop structure and reinforce technical and operational lessons introduced throughout the training.

Task Two Deliverables:

- Develop up to two presentations, including any accompanying reference materials or handouts.
- Deliver the presentations during the workshop in coordination with PNNL and CRDF Global.

Task Three: Delivery of Workshop

The contractor will travel to Rabat, Morocco, to deliver the assigned presentations as part of the three-day *Improving Morocco's Preparedness Against Chemical Threats (IMPACT)* workshop scheduled for December 9–11, 2025. The SME will coordinate closely with PNNL and CRDF Global to ensure seamless integration of their sessions into the overall workshop agenda.

CRDF Global will provide travel arrangements to and from the workshop location, including visa support, airfare, airport transfers, lodging, per diem in accordance with U.S. Department of State rates, and travel medical insurance.

Task Three Deliverables:

- Deliver up to two presentations during the three-day workshop in Rabat, Morocco.
- Participate in discussions, exercises, or Q&A sessions as requested by PNNL or CRDF Global to support program objectives.

Task Four: Workshop Close-out, Reporting and Evaluation

The Contractor will complete and submit to CRDF Global an after-action report summarizing the technical outcomes, outlining activity successes, key observations, participant feedback, course feedback, and recommended areas for future programming.

Task Four Deliverables:

- Submit an after-action report summarizing the technical outcomes, outlining activity successes, key observations, participant feedback, course feedback, and recommended areas for future programming.

Contractor Requirements:

Evaluations will be based on CRDF Global's evaluation of the Contractor's ability to meet CRDF Global's key requirements. That includes competitive pricing, quality of proposal, past performance, and other intangible factors. CRDF Global reserves the right to accept or reject any and all proposals and to negotiate terms of any subsequent agreements at its own discretion.

Proposal Requirements:

- Statement of Interest and Technical Capabilities
- Cost proposal
- CV(s)
- List of recent experience in the RFP Subject Matter area and applicable references/past performance

- Any Small or Disadvantaged Business Designations (Veteran Owned, HUB Zone, Women Owned, Disadvantaged Businesses)
- [NAICS Codes](#): 541620 Environmental Consulting Services- Small Business Threshold \$15 million
541690 Other Scientific and Technical Consulting Services – \$15 million

Timetable:

{October 10, 2025}: RFP Questions due
{October 13, 2025}: RFP Questions & Answers released
{October 17, 2025}: RFP submissions due
{October 21, 2025}: Contract start date

Contractor Selection Criteria:

The contractor should have proven experience in training others and expertise in chemical security, emergency response, or related preparedness topics, and ideally experience delivering in Morocco or North Africa more broadly.

CRDF Global pledges to prioritize sponsorship of diverse events and panels of experts whenever possible.

Selection Criteria and Evaluation Methods:

Evaluation Factors

1. Technical Approach
2. Key Personnel and Qualifications
3. Management Approach
4. Price/Cost
5. Small Business Utilization (if applicable):
6. Risk Management

Evaluation Methods

7. Best Value Trade-Off:

Evaluation Scoring Methodology:

Proposals will be evaluated based on the following scoring system:

8. Excellent (5): Exceeds all requirements and offers superior benefits.
9. Good (4): Meets all requirements with some additional value.
10. Acceptable (3): Meets all minimum requirements.
11. Marginal (2): Meets some requirements but has deficiencies.
12. Unacceptable (1): Fails to meet requirements.

Basis for Award:

The award will be made to the offeror whose proposal provides the best value to the government, considering both technical and price factors. The government reserves the right to make an award to other than the lowest-priced offeror if a higher-priced offeror demonstrates superior technical capabilities.

Submission:

Proposals should be submitted to procurement@crdfglobal.org & oosgood@crdfglobal.org, no later than {5:00 PM EST & October 17, 2025}. Proposals should be submitted as electronic documents in PDF, Word or Excel format.

Background:

CRDF Global is an independent nonprofit organization founded in 1995 in response to the collapse of the Soviet Union and the threat of large-scale proliferation of weapons technology from the region. With support authorized by the Nunn-Lugar Act of 1991 and the Freedom Support Act of 1992, as well private foundation contributions, CRDF Global embarked on bolstering the global scientific community and fostering alternatives to weapons research.

In the past 25 years, our work has expanded to address ever-changing global concerns, but our commitment to ensuring the success of our partners remains the same. We are a leading provider of flexible logistical support, program design and management, and strategic capacity building programs in the areas of higher education, CBRNE security and nonproliferation, border security, cybersecurity, global health, technology entrepreneurship, and international professional exchanges.

With offices in Arlington, VA; Kyiv, Ukraine; and Amman, Jordan, CRDF Global's diverse staff and networks of local community and government stakeholders deliver tailored programs that meet specific regional needs in over 100 countries across the globe.

Vision Statement:

Our world, healthy, safe, and sustainable.

Mission Statement:

Safety, security, and sustainability through science, innovation, and collaboration.

Values:

We do the right thing.

We care about each other and the people we work with.

We work together to deliver excellence

CRDF Global provides fair and equal treatment to all qualified individuals and stakeholders. Our approach emphasizes professionalism, respect, and collaboration to ensure that all participants are valued and supported. We strive to maintain an environment that fosters mutual respect and constructive engagement.

More information is available at www.crdglobal.org.

Solicitation Terms & Conditions: {Procurement Representative to customize prior to issuing/posting}

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals.

Obligation. This RFP does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFP. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Notification. CRDF Global will notify bidders following completion of the evaluation process, as to whether or not bidders have been awarded the contract. The only information regarding the status of the evaluation of proposals that will be provided to any inquiring bidder shall be whether or not the inquiring bidder has been awarded the contract. CRDF Global may, at its sole discretion, inform any inquiring bidder of the reason(s) as to why it was not awarded the contract.

Binding Period. Following the due date of submission of this Proposal, the pricing included in this RFP shall be binding upon the supplier for the duration of the contract.

Hold Harmless. By submitting a response to the RFP, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFP process and supplier selection.

Transfer to Final Contract. The terms and conditions of the RFP, including the specifications and the completed proposal, will become at CRDF Global's sole discretion, part of the final contract (the "Agreement") between CRDF Global and the selected bidder. In the event that responses to the terms and conditions will materially impair a bidder's ability to respond to the RFP, bidder should notify CRDF Global in writing of the impairment. If bidder fails to object to any condition(s) incorporated herein, it shall mean that bidder agrees with, and will comply with the conditions set forth herein.

Exceptions. Any exceptions to the terms and conditions or any additions, which bidder may wish to include in the RFP, should be made in writing and included in the form of an addendum to the applicable Section in the RFP.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFP by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFP. The information contained in this RFP and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFP will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.