**U.S. SUB-TEAM BUDGET NARRATIVE**

*(Complete* ***one for each*** *U.S. institute involved.*

*Please include secondary collaborative costs explanation within each budget category.)*

*Describe and justify the expenses included in each line item, e.g., the purpose and duration of each travel, the number of travelers, destinations, and how costs were determined. If a line item doesn’t apply to your budget, please insert N/A for “not applicable”**in the space provided.*

**Team:** ☐ U.S. Sub-Team

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| **Individual Financial Support (IFS)**  Describe the level of effort projected for the PI and other team participants – the time to be devoted by team members to the project and their hourly rate, and a total number of person-hours. |
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| **Equipment, Supplies and Services (ESS)**  List and justify in detail, requested equipment items with a value over $1,000 and a use life greater than one year, and all equipment, supplies and services with per unit costs. Explain the necessity of the ESS to the project, and how these items will be used in the proposal.  For equipment, supplies, or service orders greater than $10,000 please describe the process that will be undertaken to ensure the order meets U.S. federal competitive selection requirements. |
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| **Travel**  Explain the need for travel - how the travel will benefit the project’s aims - and your calculations of travel costs for domestic and foreign travel. Break down by airfare, hotel, per diem, etc. |
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| **Indirect Costs (IDC)**  Calculate an allowance for indirect costs of up to 8% of the total individual team modified total direct costs for foreign grantees. U.S. teams may receive up to 10%. |
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