

## **CRDF GLOBAL REQUEST FOR INFORMATION**

**Deadline: *November 20, 2020***

### **Summary:**

CRDF Global is seeking Subject Matter Experts (SMEs) with experience developing and delivering instruction and training on best practices, and/or facilitating events and tabletop exercises, for government officials, security services, and law enforcement to detect and respond to unconventional attacks using weapons of mass destruction (WMD), with a particular focus on the use of WMD in targeted assassinations.

### **Scope:**

The Subject Matter Expert (SME) will serve as a lead facilitator during workshops, trainings, and tabletop exercises, for government, security, and first responder beneficiaries around the world, both in person and via online methods. The SME will work with a larger CRDF Global team comprising technical experts, law enforcement trainers, and others to implement counter-WMD assassination capacity-building programming for stakeholders in partner nations. The SME may also contribute to the development, tailoring, and deployment of training/exercise curricula.

### **Tasks and Deliverables:**

The SME will be required to:

- Facilitate workshop, training, and tabletop exercise sessions remotely and/or in-person.
- Participate in planning calls with CRDF Global and member of the training team.
- Contribute to development, tailoring, and deployment of training curriculum on best practices to detect early and respond proactively to attacks using WMD within participants' jurisdictions.
- Provide contributions to an after-activity report that will be written by CRDF Global.

### **Contractor Requirements:**

- The SME will have experience developing and delivering trainings on how national-level entities can prepare for and respond to attacks using WMD within their jurisdictions. This should include inter-agency/inter-ministerial coordination, facilitating communication between law enforcement and other entities, WMD attack, detection, and response steps and timelines, regional/international coordination on sample forensic analysis, identification, and attribution, state-based disinformation during or following incidents, and translating scientific knowledge into actionable policy.
- SME will ideally have knowledge of how state actors—notably Russia—seek to circumvent safeguards and subvert international norms to conduct assassinations overseas using WMDs.
- SME must have experience working with:
  - National-level political entities and law enforcement officials.
  - National-level academics, scientists, and emergency response workers who might be involved in response to a WMD attack.

**Proposal Requirements:**

Each submission must include:

- Statement of Interest and Technical Capabilities
- SME hourly labor rate
- CV(s)
- List of recent experience in training government, security, and/or law enforcement stakeholders to detect and respond to WMD attacks, and applicable references/past performance
- Any Small or Disadvantaged Business Designations (Veteran Owned, HUB Zone, Women Owned, Disadvantaged Businesses)
- [NAICS Codes](#) (if applicable)

**Contractor Selection Criteria:**

CRDF Global will select the contractor that provides the best value in terms of overall price and experience. The contractor should have proven experience training either law enforcement or government entities on how to detect and respond to unconventional attacks using WMDs.

**Submission:**

Submissions must be sent to [procurement@crdfglobal.org](mailto:procurement@crdfglobal.org) & [akarako@crdfglobal.org](mailto:akarako@crdfglobal.org), no later than 5:00 PM, November 20, 2020. Submissions should be electronic documents in PDF, Word or Excel format.

**Background:**

Founded in 1995, CRDF Global is an independent nonprofit organization that promotes international scientific and technical collaboration through grants, technical resources, training, and services. Based in Arlington, Virginia with offices in the Eurasia and MENA regions, CRDF Global works with more than 40 countries in the Middle East, North Africa, Eurasia, and Asia. We specialize in bringing isolated scientific communities into the scientific mainstream through a variety of science engagement and capacity-building programs. CRDF Global encourages science cooperation between countries where official relations are strained.

More information is available at [www.crdfglobal.org](http://www.crdfglobal.org).

**Solicitation Terms & Conditions:**

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals.

Obligation. This RFI does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFP. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Binding Period. Following the due date of submission of this Proposal, the pricing included in this RFP shall be binding upon the supplier for the duration of the contract.

Hold Harmless. By submitting a response to the RFI, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFP process and supplier selection.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFI by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFI. The information contained in this RFP and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFI will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.