

**CRDF GLOBAL**  
**REQUEST FOR INFORMATION**

**Deadline: *December 7, 2020, 9:00 AM EST***

**Summary:**

CRDF Global is seeking cybersecurity subject matter experts (SME) with experience working with financial institutions to provide instruction and hands-on training to information technology and cybersecurity professionals in partner countries to prevent and mitigate state sponsored cyber-attacks such as attacks from the Democratic People's Republic of Korea (DPRK). Potential experts will conduct cybersecurity assistance sessions to train cybersecurity professionals from at-risk financial institutions.

**Scope of Work:**

Experts would have experience implementing and upgrading cybersecurity systems at financial institutions. Project objectives can include enhancing the capacity of cybersecurity professionals in partner countries, identifying and responding to malware and other attacks, improving private sector cyber threat awareness, and enhancing cybersecurity best-practices implementation within institutions at elevated risk of being targeted by malicious cyber activities.

The SMEs would work with CRDF Global and local in-country experts to customize the training materials to participants. The SMEs would lead efforts on producing surveys and agenda for the workshops/training activities, providing tailored case studies of DPRK cyber activities, and facilitating all workshops and follow-on activities. Following the curriculum development, the SMEs would deliver the trainings. The SME would be required to submit progress reports and a final report on work accomplished and recommendations for next steps.

**SME Requirements:**

- Thorough knowledge of international regulations, standards, and best practices in cybersecurity at financial institutions
- Demonstrated expertise in implementing and upgrading cybersecurity systems at financial institutions
- Must be knowledgeable about state-sponsored cyber-attacks case studies and how to mitigate them.
- Experience working, and ability to travel, internationally
- Expertise in developing standard operating procedures (SOPs) and training plans preferred
- A strong candidate for this work would be able to demonstrate past research and reporting experience

**Submission Requirements:**

Each submission must include:

- Statement of Interest and Technical Capabilities
- Proposed Labor Rates
- CV(s)
- List of recent experience in the cybersecurity subject matter area
- Applicable references and/or past performance

- Any Small or Disadvantaged Business Designations (Veteran Owned, HUB Zone, Women Owned, Disadvantaged Businesses)

**SME Selection Criteria:**

CRDF Global may select the subject matter experts who provides the best value in terms of expertise, past performance, and labor rate. The SME should have proven experience working with financial institutions on cybersecurity.

**Submission:**

Submissions should be submitted to [procurement@crdfglobal.org](mailto:procurement@crdfglobal.org) & [dsarma@crdfglobal.org](mailto:dsarma@crdfglobal.org) with SME Cybersecurity\_[Name] in the subject line, **no later than 9:00 AM ET on December 7, 2020**. Proposals should be submitted as electronic documents in PDF, Word, or Excel format.

**Background:**

CRDF Global is an independent nonprofit organization founded in 1995 in response to the collapse of the Soviet Union and the threat of large-scale proliferation of weapons technology from the region. With support authorized by the Nunn-Lugar Act of 1991 and the Freedom Support Act of 1992, as well private foundation contributions, CRDF Global embarked on bolstering the global scientific community and fostering alternatives to weapons research.

In the past 25 years, our work has expanded to address ever-changing global concerns, but our commitment to ensuring the success of our partners remains the same. We are a leading provider of flexible logistical support, program design and management, and strategic capacity building programs in the areas of higher education, CBRNE security and nonproliferation, border security, cybersecurity, global health, technology entrepreneurship, and international professional exchanges.

With offices in Arlington, VA; Kyiv, Ukraine; and Amman, Jordan, CRDF Global's diverse staff and networks of local community and government stakeholders deliver tailored programs that meet specific regional needs in over 100 countries across the globe.

Vision Statement:

Our world, healthy, safe, and sustainable.

Mission Statement:

Safety, security, and sustainability through science, innovation, and collaboration.

Values:

We do the right thing.

We care about each other and the people we work with.

We work together to deliver excellence

More information is available at [www.crdfglobal.org](http://www.crdfglobal.org).

**Solicitation Terms & Conditions:**

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals.

Obligation. This RFI does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFI. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Hold Harmless. By submitting a response to the RFI, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFI process and supplier selection.

Transfer to Final Contract. The terms and conditions of the RFI, including the specifications and the completed proposal, will become at CRDF Global's sole discretion, part of the final contract (the "Agreement") between CRDF Global and the selected bidder. In the event that responses to the terms and conditions will materially impair a bidder's ability to respond to the RFI, bidder should notify CRDF Global in writing of the impairment. If bidder fails to object to any condition(s) incorporated herein, it shall mean that bidder agrees with, and will comply with the conditions set forth herein.

Exceptions. Any exceptions to the terms and conditions or any additions, which bidder may wish to include in the RFI, should be made in writing and included in the form of an addendum to the applicable Section in the RFI.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFI by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFI. The information contained in this RFI and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFI will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.