

RFP QUESTIONS AND ANSWERS
Video Production Service Providers

PROPOSALS

Given that we can't obviously bid on a specific scope of work for a particular production, we assume you just want a price list of our services? Is that correct? **Yes, that will suffice for a cost proposal.**

Can non-US vendors submit proposals? **Yes** Can tasks be performed outside the US? **Yes**

Are you interested in hearing about value-added services related to the services you have outlined? Is it possible to provide an alternate cost proposal for any value-added services? **You are welcome to provide information on value-added services, as well as pricing.**

Could you be more specific on what constitutes 'non-conforming deliverables'? **This constitutes deliverables/services that fall short of expectations & standards (could be due to poor quality and/or errors) which cause issues for CRDF Global programming.**

Would CRDF Global accept a cost proposal that includes ranges for daily and hourly rates? **Yes, if there is sufficient detail explaining the ranges and how they are determined.**

Does CRDF Global have a do-not-exceed budget number in mind for this RFP? **No**

SELECTION

Do you have a breakdown of the evaluation weighting/points criteria? **We are not disclosing this information.**

How many vendors do you anticipate awarding contracts to? **We will make this determination after all proposals are received**

Are there any incumbent vendor(s)? **No**

Is it possible that you would select only one vendor who bids on all 3 categories (and is that preferred)? **It's possible, but it is not 'preferred.'**

How long will the contract run for and will there be optional renewals? **CRDF Global would propose a one- or two-year Agreement, potentially with an additional option year.**

Is CRDF Global seeking vendors on an as-needed basis or is there a specific project/initiative in mind? **Services are requested on an as-needed basis.**

NATURE OF WORK

Do you have an annual or monthly budget maximum or budget range you are looking to stay within for this contract? **There is no budget range at this time. Services are requested on an as-needed basis.**

Does CRDF Global have an estimate on the amount of videos that will need to be produced during the duration of this contract, or on an annual basis? **It's hard to determine a volume at this time.**

Are you able to give us a sense of the other languages you may require for media production? **We do not require video production vendors to, themselves, operate in multiple languages. We have separate vendors that handle language transcription and voice-overs. We just need post-production help with syncing the language recordings/captions with the original video content**

Can you give us a sense of the balance of work between live-action and animation work? **A large majority of our work is live-action filming of expert/panel presentations and interviews.**

Can you further detail what "technical consulting and advisory services" might entail? **This entails being available for discussion to assist and advise CRDF Global in determining the most appropriate tools and resources that will add value to a project that has multimedia requirements. Additionally, another value-add would be the Contractor to be able to suggest and/or manage any necessary subcontractor relationships to meet project deliverables.**

Do you have past video/animation work you can share? Do you have any external samples of video/animation work that inspire you or that you would like to emulate? **Please refer to [this video](#) from a previous project**

Can you further detail the types of footage we would be capturing on-site (i.e. interviews, b-roll, aerial)? Should all be interviews? **Most, if not all, footage will be interviews.**

MISC.

Are digital signatures acceptable? **Yes**

Are vendors required to attend meetings at CRDF Global offices? **No**

Can vendors submit proposals via email? **Yes**