

CRDF GLOBAL REQUEST FOR INFORMATION (RFI)

This Request for Information (RFI) is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future.

Scope:

CRDF Global is seeking a local consultant to assist with the implementation of a Malaysia technical writing and grantsmanship training program from December 2019 – April 2020. Working as an integral part of the implementing team, the consultant will support a series of two hands-on grantsmanship workshops to familiarize up to twenty participants with the technical grant-writing process. Both during and following the completion of workshops, the consultant will assist with participant team communication and coordination and provide review to assist participants in the development of abstracts, white papers, and draft full proposals.

The purpose of this program is to provide participants with the skills to develop competitive research proposals and familiarize them with the process of applying for international grant funding. Because this program is sponsored by BTRP, participants will focus attention specifically on developing a proposal to the program's Fundamental Research Broad Agency Announcement (BAA). The BAA may be viewed by following this [link](#) (click on the frbaa14-24 amendment 11 posting.pdf file located under the "Related Documents" tab), paying particular attention to the opportunity description outlined in the Thrust Area 6 section on pages 7-9 of the document.

Tasks and Deliverables:

- Attend two, five-day workshops, in or near Kuala Lumpur (tentatively scheduled December 2-6, 2019 and March 2-6, 2019)
- Provide supplemental support to participant teams in the development of an abstract, white paper, and draft full proposal, including assisting with participant communication and coordination to ensure teams remain on schedule
- Conduct a basic review of deliverables
- Participate in bi-weekly implementing team calls
- Monthly activity reports, workshop reports, and final project report

Subject Matter Expert (SME) Consultant Requirements:

- Advanced degree in biological sciences (Master's degree and above)
- Subject matter expertise in pathogens that are included on the U.S. Select Agents and Toxins list, which can be reviewed [here](#), or syndromic surveillance (acute febrile illness, acute encephalitis syndrome, etc.) preferred
- Thorough knowledge of local and international regulations, standards, and best practices pertaining to both human and animal health (IACUC, IRB, etc.)
- Demonstrated experience in research concept development and the scientific method required; Experience in applying for and obtaining international research grants preferred
- Good written and verbal communication skills in English
- Must reside in Malaysia, preferably near Kuala Lumpur

Submission:

The following items should be submitted as electronic documents in PDF, Word, or Excel format to Annie Elshoff at aelshoff@crdfglobal.org with Malaysia Grantsmanship and the applicant's last name in the email subject line no later than Wednesday, October 30, 2019:

- Curriculum vitae (CV)
- Statement of Interest to include:
 - Experience, knowledge, and past performance relevant to requirements listed above
 - Hourly labor rate

Background:

Founded in 1995, CRDF Global is an independent nonprofit organization that promotes international scientific and technical collaboration through grants, technical resources, training, and services. Based in Arlington, Virginia with offices in the Eurasia and MENA regions, CRDF Global works with more than 40 countries in the Middle East, North Africa, Eurasia, and Asia. We specialize in bringing isolated scientific communities into the scientific mainstream through a variety of science engagement and capacity-building programs. CRDF Global encourages science cooperation between countries where official relations are strained.

More information is available at www.crdfglobal.org.