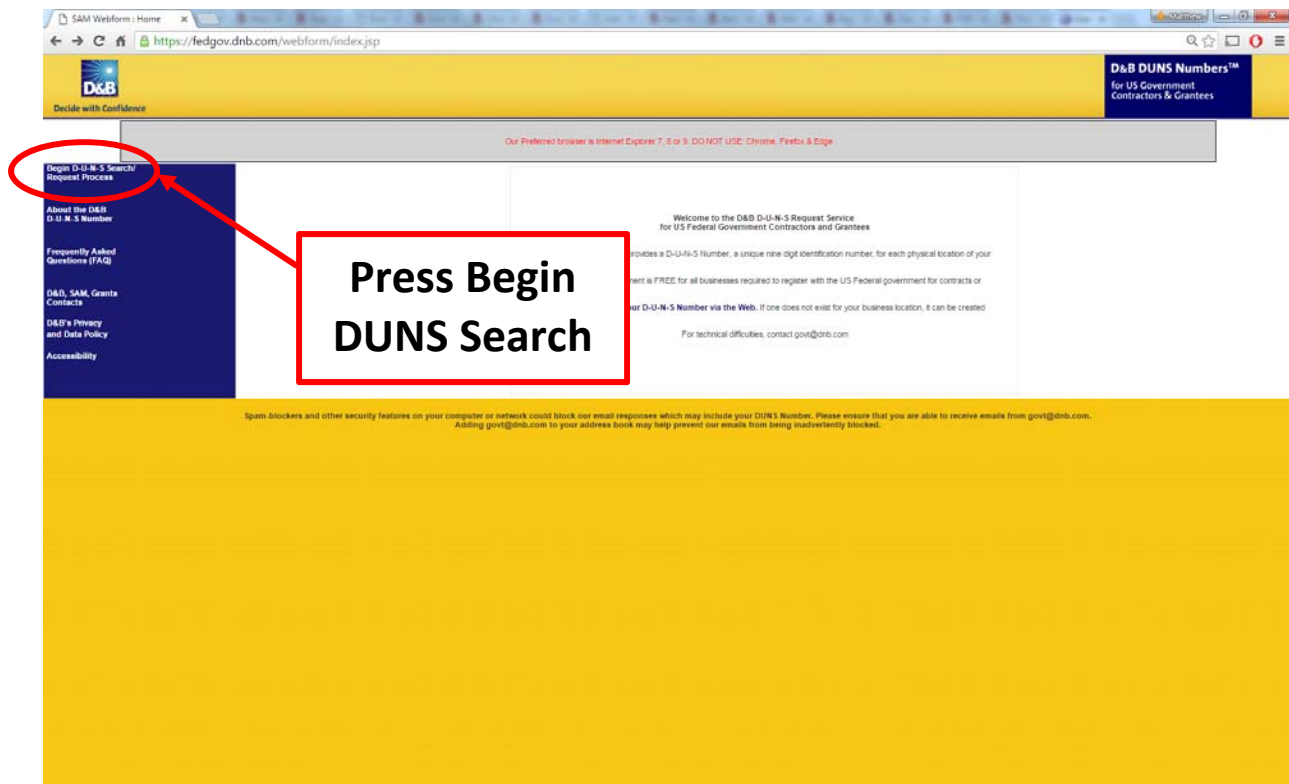


Obtaining a DUNS Number

The Data Universal Number System (DUNS) is a database of organizations that do business with the U.S. Government or receive U.S. Government funding. Unless directed otherwise by CRDF Global, you will be required to provide a DUNS number in order to receive an award from CRDF Global. If your organization does not know its DUNS number or needs to register for one, visit the Dun & Bradstreet website to register for free or search for a DUNS number: <http://fedgov.dnb.com/webform/displayHomePage.do>.

Instructions for applying for a DUNS number for non-US entities:

1. Please click on the link: <http://fedgov.dnb.com/webform/displayHomePage.do>, and choose “Begin DUNS Search/Request Process”.



- You will then choose the country where your institution is located. You will then enter the name of your institution. Note: You must enter the verification code circled below. If you cannot read the text, please hit one of the buttons to get a new code, or hear the code aloud.

Choose country where your institution is located. Hit continue.

Add name of your institution.

Enter Code. If you cannot read it, click for a new image or audio version. Hit Submit.

- If you find that your institution has a DUNS number, click on “Request your existing DUNS Number”. If you do not find your institution listed, please click “Request a NEW DUNS number” in the bottom of the screen and fill out the financial information requested.

If you find your institution, please hit request your DUNS number and fill out the form with your name and email to receive it via email.

If you do not find your DUNS number, please request a new DUNS number.

4. You may have to ask your financial department or accountant for information. Once you complete the form, please hit submit! You should receive the DUNS number shortly via email.

The screenshot shows the 'Request for New D-U-N-S Number' webform. The form is divided into several sections: 'Company Name', 'Physical Address', 'Mailing Address', 'Organization Information', 'Parent Organization', and 'Notes'. A red box with the text 'Fill out all information. Please contact a financial manager or administrator if you have any questions on what information to provide.' has an arrow pointing to the 'Physical Address' section. Another red box with the text 'When the form is complete, please hit submit. You should receive your DUNS number via email within a few days.' has an arrow pointing to the 'Submit Your Request' button at the bottom of the form.

If you still do not receive your DUNS number within a few days, please contact SAMHelp@dnb.com.